

**BALTIMORE COUNTY COUNCIL
NOTES TO THE AGENDA
LEGISLATIVE SESSION 2021**

*Issued: November 30, 2021
Work Session: November 30, 2021
Legislative Day No. 21: December 6, 2021*

*The accompanying notes are
compiled from unaudited
information provided by
the Administration and
other sources.*



OFFICE OF THE COUNTY AUDITOR

BALTIMORE COUNTY COUNCIL

December 6, 2021

NOTES TO THE AGENDA

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**AGENDA
BALTIMORE COUNTY COUNCIL
LEGISLATIVE SESSION 2021, LEGISLATIVE DAY NO. 21
DECEMBER 6, 2021 6:00 P.M.**

CEB = CURRENT EXPENSE BUDGET
BY REQ. = AT REQUEST OF COUNTY EXECUTIVE

Page

CALL OF BILLS FOR FINAL READING AND VOTE

D'ANDREA WALKER, ACTING DIRECTOR, DEPARTMENT OF PUBLIC WORKS & TRANSPORTATION

1 Bill 96-21 – Mr. Jones(By Req.) – CEB – Recycling Partnership Grant Agreement

COUNCIL

4 Bill 97-21 – Mr. Marks – Design Review Areas

APPROVAL OF FISCAL MATTERS/CONTRACTS

D'ANDREA WALKER, ACTING DIRECTOR, DEPARTMENT OF PUBLIC WORKS & TRANSPORTATION

- 6 1. Contracts – (2) – On-call traffic engineering services – DPWT
10 2. Contract – Rummel, Klepper & Kahl, LLP – On-call bridge inspection services – DPWT
10 3. Contract – Wallace Montgomery & Associates, LLP – On-call bridge inspection services – DPWT
14 4. Contract – Wilson T. Ballard Company – On-call potable water pipeline design services – DPWT
14 5. Contract – Johnson, Mirmiran and Thompson, Inc. – On-call potable water pipeline design
services – DPWT

LAWRENCE RICHARDSON, DEPUTY DIRECTOR, F&A, DEPARTMENT HEALTH & HUMAN SERVICES

- 18 6. Contracts – (2) – Wellness Recovery Programs – HHS
24 7. Contract – On Our Own, Inc. – Peer Recovery Community Center (RCC) – Dundalk – HHS
29 8. Contract – Mental Health Association of Maryland, Inc. – Support services – HHS
34 9. Contract – Hope Health System, Inc. – Senior Mental Health Outreach Program/Geriatric Services
Team - HHS
39 10. Contract – Institute for Family Centered Services, Inc. – Child, adolescent & young adult –
Diversion program - HHS

LEONARD HOWIE, DIRECTOR, DEPARTMENT OF ECONOMIC & WORKFORCE DEVELOPMENT

- 43 11. Purchase Order Amendment – Light of Truth Center, Inc. – Certified peer recovery specialist
training - DEWD

MISCELLANEOUS BUSINESS

COUNCIL

- 53 1. Correspondence - (a) (11) - Non-Competitive Awards (November 1, 2021)

LEONARD HOWIE, DIRECTOR, DEPARTMENT OF ECONOMIC & WORKFORCE DEVELOPMENT

- 47 2. Res. 136-21 – Mr. Jones(By Req.) – Support of Conditional Loan – MD Economic Development Assistance
Fund – McCormick & Company, Inc.

COUNCIL

- 50 3. Res. 137-21 – Mr. Quirk - Davis Farms Development Plan – Whether to Overrule Planning Board Master
Plan Decision

Bill 96-21 (Supplemental Appropriation)**Council District(s) All****Mr. Jones (By Req.)****Department of Public Works and Transportation****Recycling Partnership Grant Agreement**

The Administration is requesting a supplemental appropriation of private funds from The Recycling Partnership, Inc. totaling \$350,000 to the Recycling Partnership Grant Agreement Gifts and Grants Fund program. The funds will be used toward the cost of installing polypropylene plastic recycling sorting equipment at the County's Central Acceptance Facility - Materials Recovery Facility in Cockeysville. See Exhibit A.

Fiscal Summary

Funding Source	Supplemental Appropriation	Current Appropriation	Total Appropriation
County ⁽¹⁾	--	--	--
State	--	--	--
Federal	--	--	--
Other ⁽²⁾	\$ 350,000	--	\$ 350,000
Total	<u>\$ 350,000</u>	<u>--</u>	<u>\$ 350,000</u>

⁽¹⁾ The County will provide the remaining \$475,000 project cost from the Equipment Financing Fund.

⁽²⁾ The Recycling Partnership, Inc. (a nonprofit organization) funds.

Analysis

The Department advised that the County intends to install optical sorting equipment at the County's Central Acceptance Facility (CAF) - Materials Recovery Facility (MRF) in Cockeysville, which will enable polypropylene products to be sorted from incoming materials. The Department

further advised that humans are unable to visually identify polypropylene on the sorting line, so the plastics go through the line unsorted and into the residue/contamination bunker for landfilling.

The Department advised that it performed a material sort at the MRF in March 2021 and found that an average of 436.8 pounds per hour of polypropylene could be recovered. The Department further advised that factoring in the then-market price for recycled polypropylene plastics, and a sorting run time of eight hours per day, it could realize annual revenues totaling \$232,751 after installation of optical sorting equipment. The Department also advised that it has obtained a bid totaling \$824,500 to furnish and install the equipment from the contractor that provided the existing single stream recycling system (due to the proprietary nature of the system); the procurement phase will begin following Council approval, with completion of the installation anticipated within approximately one year. The Department advised that the project will be funded using the proposed \$350,000 grant and \$475,000 in County funds (from the Equipment Financing Fund). The Department further advised that the County will be responsible for minimal additional costs (e.g., electric, replacement parts) related to the new equipment.

The grant period commences upon Council approval and continues for 5 years. The grant agreement provides that should the County fail to utilize the equipment for a minimum of 5 years, The Recycling Partnership, Inc. is entitled to recover 25% of the grant funds. Either party may terminate the agreement by providing 30 days notice.

With the affirmative vote of five members of the County Council, Bill 96-21 will take effect December 20, 2021.

Executive Summary

As part of Baltimore County's Single Stream recycling program, Polypropylene products are found in great amounts in our present recycling/plastics stream. However, as Polypropylene cannot be visually identified by the Human sorters on the sorting line, it goes through the line unsorted and thus to the residue/contamination bunker for disposal (as happens at most non-mechanized sorting plants). The Recycling Partnership (TRP) approached the county inquiring if we would be interested in installing automated Optical Sorting equipment which could sort the Polypropylene from our incoming material for which TRP would provide up to half the cost for doing so.

A material sort was performed in the Material Recovery Facility (MRF) in March of 2021 and it was found on average that 436.80 lbs per hour of Polypropylene could be recovered. At the then market price of \$0.2184/lb., that works out to \$95.39 per hour of revenue. At 8 hours of run time per day (10 hour shift) x \$95.39 = \$763.12 per day x 305 shifts per year = \$232,751 of potential annual revenue. ProForma wise, the cost per our equipment supplier (VanDyk Equipment) was given at \$825,000 of which TRP after negotiation put up a \$350,000 Grant leaving the County to finance \$475,000 or a return on investment (ROI) period of $\$475,000 / \$232,751 = 2.04$ years.

As the price of Polypropylene (September 2021) has risen to \$0.38lb. +/- and the amount of polypropylene as a percentage of overall plastics has been historically rising (it is the second most common plastic), the ROI is only getting better. Thus the Bureau has sought to install the required machinery to sort the Polypropylene which is already in the current material received.

Prepared by: Department of Public Works and Transportation

Bill 97-21**Council District(s) 5**

Mr. Marks

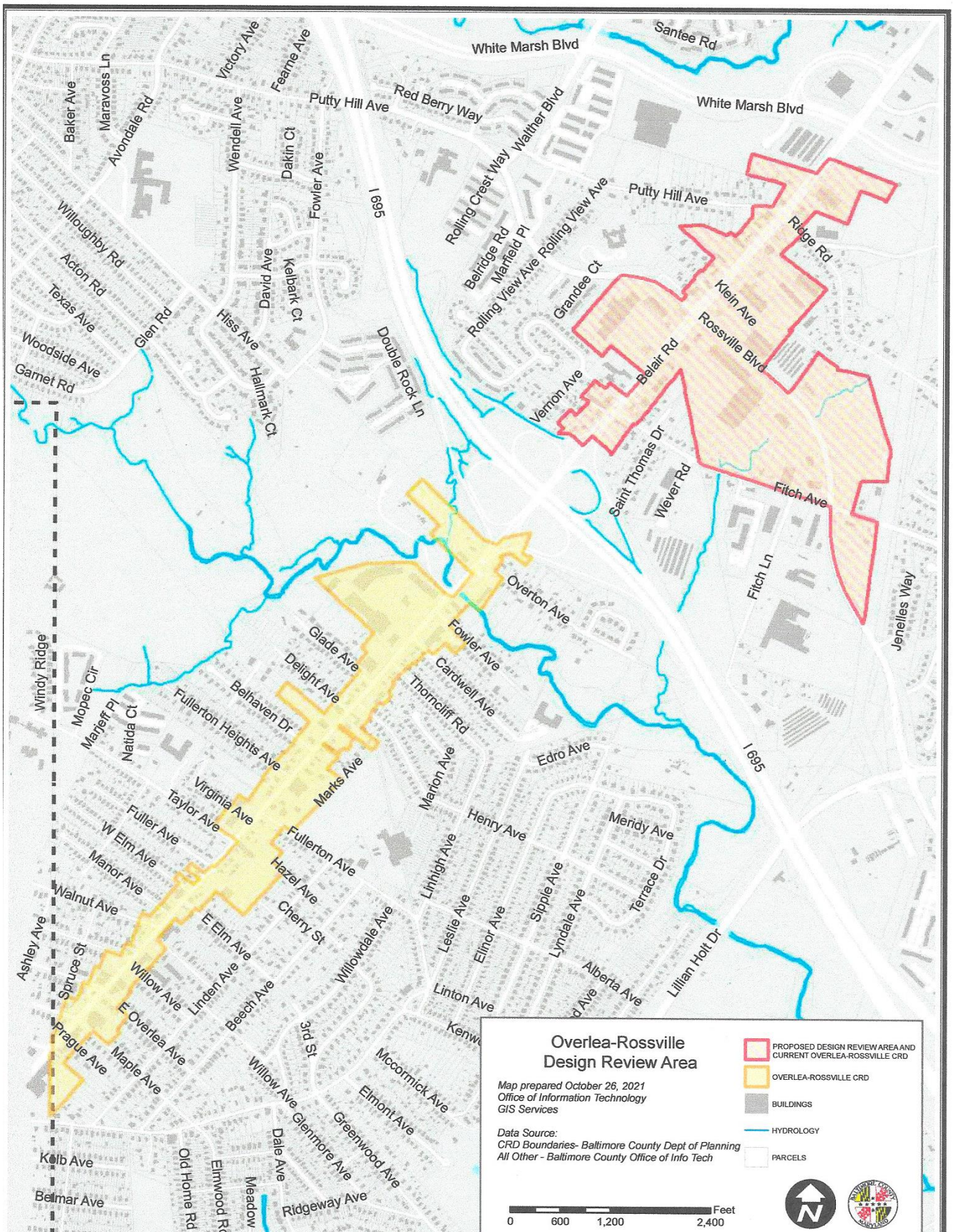
Design Review Areas

Bill 97-21 requires the Baltimore County Design Review Panel to review nonresidential development in the Overlea-Rossville Commercial Revitalization District (CRD) area northeast of Interstate 695. The bill also adds the Overlea-Rossville CRD area northeast of Interstate 695, as shown in the map attached to the bill (see Exhibit A), as a Design Review Panel Area to the Comprehensive Manual of Development Policies.

The County Council created the Design Review Panel in 1993 (Bill 12-93). The Panel acts in a consulting capacity and makes recommendations to the Hearing Officer (i.e., Zoning Commissioner or Administrative Law Judge) on certain developments. The Council may designate areas of the County in which developments are subject to review by the Panel (Bill 56-04).

Currently, nonresidential development in the Essex, Catonsville, Arbutus, Pikesville, Perry Hall, Honeygo Gateway, Dundalk, and portions of the Loch Raven CRDs, as well as the South Towson (SOTO), Historic East Towson, and Liberty Road Design Review Areas, are subject to Panel review. The bill requires nonresidential development in the Overlea-Rossville CRD area northeast of Interstate 695 to be reviewed by the Design Review Panel.

With the affirmative vote of five members of the County Council, Bill 97-21 shall take effect December 21, 2021.



FM-1 (2 Contracts)

Council District(s) All

Department of Public Works and Transportation

On-Call Traffic Engineering Services

The Administration is requesting approval of two contracts, with Johnson, Mirmiran and Thompson, Inc. and The Wilson T. Ballard Company, to provide on-call traffic engineering services for various projects throughout the County. Johnson, Mirmiran and Thompson, Inc. will provide services for "Tier 2" projects (where the cost exceeds \$10,000), and The Wilson T. Ballard Company will provide services for "Tier 1" projects (where the cost is \$10,000 or less). Each contract commences upon Council approval, continues for 3 years, and will renew automatically for two additional 1-year periods. Each contract provides that the agreement shall remain in effect until the earlier of the date upon which the required services are completed or the agreement is terminated. The contracts do not specify a maximum compensation for the initial 3-year term. Compensation for both contractors combined may not exceed \$1 million for the entire 5-year term, including the renewal periods: \$750,000 for Johnson, Mirmiran and Thompson, Inc., and \$250,000 for The Wilson T. Ballard Company. See Exhibit A.

Fiscal Summary

Funding Source	Combined Maximum Compensation	Notes
County ⁽¹⁾	\$ 1,000,000	⁽¹⁾ Capital Projects Fund. ⁽²⁾ Maximum compensation for both contractors combined for the entire 5-year term, including the renewal periods. The contracts do not specify a maximum compensation for the initial 3-year term. Maximum compensation is limited to \$750,000 for Johnson, Mirmiran and Thompson, Inc. and \$250,000 for The Wilson T. Ballard Company for the entire 5-year term.
State	--	
Federal	--	
Other	--	
Total	<u>\$ 1,000,000</u> ⁽²⁾	

Analysis

The contractors will provide on-call traffic engineering services, including traffic signal design, minor geometric design, roundabout design, traffic impact studies, data collection, maintenance

of traffic plans, and various other traffic-related studies throughout the County. The Department advised that the tasks may involve preliminary studies/concept plans and/or final construction plans to be inserted into design plans for highway or bridge projects. The Department further advised that the majority of the tasks are expected to be signal design projects; however, the number and type of project assignments will depend on the County's needs. The Department also advised that tasks will be assigned based on the size, type, and complexity of the work and the qualifications, skillsets, and staffing availability of the firms.

Each contract commences upon Council approval, continues for 3 years, and will renew automatically for two additional 1-year periods on the same terms and conditions, unless the County provides notice of non-renewal. Each contract provides that the agreement shall remain in effect until the earlier of the date upon which the required services are completed or the agreement is terminated. The contracts do not specify a maximum compensation for the initial 3-year term. Compensation for both contractors combined may not exceed \$1 million for the entire 5-year term, including the renewal periods: \$750,000 for Johnson, Mirmiran and Thompson, Inc., and \$250,000 for The Wilson T. Ballard Company.

Services will be performed at the engineers' cost plus profit. Profit is limited to 10% of the combined total of direct labor costs plus overhead and payroll burden. Hourly rates and percentages for overhead, payroll burden, and profit must be within established County limits. Funding for the two contracts will not be encumbered at this time. Rather, contract costs will be charged to specific projects as they are assigned. The County may terminate the agreements by providing 30 days prior written notice.

The Department advised that on July 28, 2021, the Professional Services Selection Committee (PSSC) selected the contractors from 15 submittals based on qualifications and experience; one submittal was deemed non-responsive. According to the bid documents, there was a 20% M/WBE participation requirement.

On September 8, 2015, the Council approved two similar 5-year contracts, with A. Morton Thomas and Associates, Inc. and Wallace, Montgomery & Associates, LLP, with combined maximum compensation not to exceed \$1 million (\$500,000 each); the contracts could be extended to accommodate the completion of projects. The County's financial system indicated that as of November 16, 2021, encumbrances/expenditures under the two contracts totaled \$500,000 and \$450,133, respectively.

The County's financial system indicated that as of November 9, 2021, the County currently has 11 other contracts with Johnson, Mirmiran & Thompson, Inc. and 1 other contract with The Wilson T. Ballard Company. FMs 4&5 on this agenda are contracts with The Wilson T. Ballard Company and Johnson, Mirmiran & Thompson, Inc., respectively, for on-call potable water pipeline design services.

County Charter, Section 715, requires that "any contract must be approved by the County Council before it is executed if the contract is...for services for a term in excess of two years or involving the expenditure of more than \$25,000 per year...."

EXECUTIVE SUMMARY

On-Call Traffic Engineering Design Services Project 2019-04

Project

To provide professional on-call traffic engineering services which will include traffic signal design, minor geometric design, roundabout design, traffic impact studies, data collection, M.O.T. plans and various other traffic related studies county-wide. While the majority of the tasks are expected to be signal design projects, the number and type of project assignments to be performed will depend solely on the County's needs. These tasks may involve preliminary studies/concept plans and/or final construction plans to be inserted into design plans for a highway or bridge project by others or to be done by one of the County's on-call contractors.

Consultants

- . The Wilson T. Ballard Company (Tier 1) - \$250,000.00
- . Johnson, Mirmiran and Thompson, Inc. (Tier 2) - \$750,000.00

Vendor Selection Method

Both were selected by the Professional Services Selection Committee (PSSC) on July 28, 2021. Best qualified and experience

Scope

- . Develop traffic signal design plans for new locations with ADA facilities and perform utility coordination
- . Develop traffic signal design for upgrades to existing signalized intersections with ADA facilities and perform utility coordination
- . Develop maintenance of traffic plans including detour plans
- . Review traffic impact studies and provide comments
- . Perform traffic data collection including turning movement counts with pedestrians and bicyclists
- . Perform traffic data collections using portable tube counts or other means to gather average daily traffic data
- . Conduct speed studies to determine average, 85th percentile and other measures
- . Develop traffic calming measures based on speed studies
- . Conduct other traffic studies related to safety or traffic operations. Studies could include pedestrian and bicycle studies, parking studies, signal warrant studies, multi-way stop studies and signal timing studies
- . Perform origin-destination studies through the use license plate matching, big data sources such as Streetlight or sampling
- . Prepare minor geometric design plans such as the addition of turn lanes including specifications and estimates
- . Develop roundabout design plans including analysis of location to determine number of lanes needed and type. Specifications and estimates will be prepared
- . Prepare multi-modal designs including bicycle facilities
- . Plans could include the design of signing, pavement marking and lighting
- . Attend and present at meeting with the County
- . Prepare materials and make presentation at public meetings
- . Provide contract plans and specifications in accordance with SHA Specifications for Consulting Engineering Services (Latest -Edition), AASHTO (Latest Edition), and SHA Traffic Signal Design Guidelines, adjusting for any County Amendments
- . Perform computer drafting/design work using MicroStation or AutoCADD
- . Plan and field review, reports, preliminary field investigations, utility review and final review
- . Develop special provisions and estimates for final documents

Term

Three (3) years, two (2) one (1) year renewals.

Cost

Tier 1 – \$ 250,000.00

Tier 2 – \$ 750,000.00

Total \$1,000,000.00

Prepared by: Department of Public Works and Transportation

FMs 2 & 3 (2 Contracts)

Council District(s) All

Department of Public Works and Transportation

On-Call Bridge Inspection Services

The Administration is requesting approval of two contracts to provide on-call inspection services for the County's minor bridges and other structures (e.g., box culverts and structural plate arches). The two contractors are Rummel, Klepper & Kahl, LLP (FM-2) and Wallace Montgomery & Associates, LLP (FM-3). Each contract commences upon Council approval, continues for 2 years, and will renew automatically for two additional 1-year periods. Each contract provides that the agreement shall remain in effect until the earlier of the date upon which the required services are completed or the agreement is terminated. The contracts do not specify a maximum compensation for the initial 2-year term. Compensation for each contractor may not exceed \$1.8 million (\$3.6 million combined) for the entire 4-year term, including the renewal periods. See Exhibit A.

Fiscal Summary

Funding Source	Combined Maximum Compensation	Notes
County ⁽¹⁾	\$ 720,000	(1) Capital Projects Fund.
State ⁽²⁾	2,880,000	(2) Maryland Department of Transportation, State Highway Administration funds.
Federal	--	(3) Maximum compensation for both contractors combined (\$1.8 million each) for the entire 4-year term, including the renewal periods. The contracts do not specify a maximum compensation for the initial 2-year term.
Other	--	
Total	<u>\$ 3,600,000</u> ⁽³⁾	

Analysis

The Department advised that federal law requires highway bridges 20 feet or more in length be inspected every 2 years, and the State is responsible for the inspection of these bridges. The Department further advised that there are no State or federal mandates that require minor bridges (i.e., roadway bridges with span lengths less than 20 feet and bridges that carry pedestrians or

railroad loads) to be inspected; however, it is the County's practice to perform these inspections on a biennial basis as well as for miscellaneous structures such as box culverts and structural plate arches.

Each contractor will provide inspection services for the minor bridge structures in the County's current inventory and may also inspect new structures added to the inventory. The Department advised that each bridge inspection involves a field inspection, load capacity ratings, scour evaluations, and the development of a report (or the updating of a previous report) with evaluations and recommendations concerning the bridge's structural integrity. The contractors also will provide emergency and post-flood inspections, as well as any additional bridge inspections other than of minor bridges as needed. The Department advised that the inspections will be provided in accordance with the Federal Highway Administration's National Bridge Inspection Standards.

The Department advised that the current inventory of these minor bridge structures totals approximately 353, and the County intends to add approximately 64 Recreation and Parks' structures to the inventory in the future. The Department further advised that each contractor will inspect approximately half of the bridge structures in the current inventory over the initial two-year period, plus a contingency of 5 bridge structures (i.e., to accommodate new bridges or existing structures that were not previously known or inspected). During the initial 2-year period, one contractor will inspect all of the bridges on the east side of the County, and the other contractor will inspect all the bridges on the west side of the County; during the two additional 1-year renewal periods, the contractors will switch lists and again complete inspections of all the minor bridge structures.

Each contract commences upon Council approval, continues for 2 years, and will renew automatically for two additional 1-year periods on the same terms and conditions, unless the County provides notice of non-renewal. Each contract provides that the agreement shall remain in effect until the earlier of the date upon which the required services are completed or the agreement is terminated. The contracts do not specify a maximum compensation for the initial 2-year term. Compensation for each contractor may not exceed \$1.8 million (\$3.6 million combined) for the entire 4-year term, including the renewal periods.

Services will be performed at the engineers' cost plus profit. Profit is limited to 10% of the combined total of direct labor costs plus overhead and payroll burden. Hourly rates and percentages for overhead, payroll burden, and profit must be within established County limits.

Funding for the contracts will not be encumbered at this time. Rather, contract costs will be charged to specific projects as they are assigned. The County may terminate the agreements by providing 30 days prior written notice.

The Department advised that on July 30, 2021, the Professional Services Selection Committee (PSSC) selected the contractors from 16 submittals based on qualifications; one submittal was deemed non-responsive. According to the bid documents, there was a 25% M/WBE participation requirement.

On October 19, 2015, the Council approved two similar contracts, with The Wilson T. Ballard Company and Whitman, Requardt & Associates, not to exceed \$1.5 million each; the contracts expired October 18, 2019. The Department advised that 348 bridge structures were inspected at a total cost of \$2,507,761 (179 structures at a total cost of \$1,228,469 for The Wilson T. Ballard Company, Inc. and 169 structures at a total cost of \$1,279,292 for Whitman, Requardt & Associates). The Department advised that The Wilson T. Ballard Company and Whitman, Requardt & Associates have continued to provide services since the expiration of their contracts; the Department advised that as of November 29, 2021, the County has incurred at least \$250,000 in expenses on each contract outside the contract terms.

The County's financial system indicated that as of November 12, 2021, Rummel, Klepper & Kahl, LLP has five other contracts with the County, and Wallace Montgomery & Associates, LLP has five other contracts with the County (one of the contracts expires November 30, 2021).

County Charter, Section 715, requires that "any contract must be approved by the County Council before it is executed if the contract is...for services for a term in excess of two years or involving the expenditure of more than \$25,000 per year...." As noted previously, the County incurred at least \$500,000 for services after the October 18, 2019 expiration of the previous contracts with The Wilson T. Ballard Company and Whitman, Requardt & Associates; these situations may constitute violations of the aforementioned section of the County Charter.

EXECUTIVE SUMMARY

On-Call Minor Bridge Inspection Program Services Job Order #210-207-0220-0025 County-Wide

The Project

This project consists of safety inspection of roadway bridges that have span lengths less than 20 feet and also bridges that only carry pedestrians or railroad loads.

Each bridge inspection involves the field inspection, load capacity ratings, scour evaluations and the development of a report with evaluations and recommendations concerning the structure's condition. Information from previous reports, if available, is utilized in the development of the new reports and capacity ratings.

The present inventory of existing bridges less than 20 foot span (or railroad or pedestrian) is approximately 353 bridges, not including approximately 64 Recreation and Parks structures that are intended to be added to the inventory in the future. These contracts will provide on-call bridge inspection services. The work will include routine, emergency and post flood inspections, scour evaluations, load rating investigations and inspection report preparation in accordance with the Federal Highway Administration's National Bridge Inspection Standard guidelines. Work for the overall project will be split evenly between the two contracts.

We will pursue reimbursement of 80% of these costs from State Aid funds.

The Consulting Agreement

Rummel, Klepper & Kahl, LLP and Wallace Montgomery & Associates, LLP were selected by the Professional Services Selection Committee on July 30, 2021.

Scope: Provide professional on-call bridge inspection services for structures in the County's Minor Bridge Inventory. Individual task assignments will detail the exact services being provided under each task.

Total Upset Contract Limit: **\$1,800,000 each (25% MBE/WBE Requirement)**

Contract Duration: **4 Years**

Prepared by: Department of Public Works and Transportation

FMs 4 & 5 (2 contracts)

Council District(s) All

Department of Public Works and Transportation

On-Call Potable Water Pipeline Design Services

The Administration is requesting approval of two contracts to provide on-call potable water pipeline design services for various “Tier 2” projects throughout the Baltimore Metropolitan Water System. (“Tier 2” services are for projects with costs that exceed \$300,000.) The two contractors are The Wilson T. Ballard Company (FM-4) and Johnson, Mirmiran & Thompson, Inc. (FM-5). Each contract commences upon Council approval, continues for 4 years, and will renew automatically for two additional 2-year periods. Each contract provides that the agreement shall remain in effect until the earlier of the date upon which the required services are completed or the agreement is terminated. The contracts do not specify a maximum compensation for the initial 4-year term. Compensation may not exceed \$4 million for each contractor (or \$8 million combined) for the entire 8-year term, including the renewal periods. See Exhibit A.

Fiscal Summary

Funding Source	Combined Maximum Compensation	Notes
County ⁽¹⁾	\$ 8,000,000	(1) Capital Projects Fund (Metropolitan District).
State	--	(2) Maximum compensation of \$4 million for each contractor for the entire 8-year term, including the renewal periods. The contract does not specify a maximum compensation for the initial 4-year term.
Federal	--	
Other	--	
Total	<u>\$ 8,000,000</u> ⁽²⁾	

Analysis

The contractors will provide on-call potable water pipeline design services for various “Tier 2” projects throughout the Baltimore Metropolitan Water System. (“Tier 2” services are for projects with costs that exceed \$300,000.) Services will include: pipeline design; trenchless construction

design; permitting; environmental surveys and studies; preparation of soil erosion, sediment control, and reforestation landscape plans; and construction phase services. The Department advised that tasks will be assigned based on the size, type, and complexity of the work and the qualifications, skillsets, and staffing availability of the firms.

Each contract commences upon Council approval, continues for 4 years, and will renew automatically for two additional 2-year periods on the same terms and conditions, unless the County provides notice of non-renewal. Each contract provides that the agreement shall remain in effect until the earlier of the date upon which the required services are completed or the agreement is terminated. The contracts do not specify a maximum compensation for the initial 4-year term. Compensation for each contractor may not exceed \$4 million (\$8 million combined) for the entire 8-year term, including the renewal periods.

Services will be performed at the engineers' cost plus profit. Profit is limited to 10% of the combined total of direct labor costs plus overhead and payroll burden. Hourly rates and percentages for overhead, payroll burden, and profit must be within established County limits. Funding for the contracts will not be encumbered at this time. Rather, contract costs will be charged to specific projects as they are assigned. The County may terminate the agreements by providing 30 days prior written notice.

The contracts stipulate that should work be performed under the 2005 consent decree, the contractors shall be liable for payment of penalties charged to the County for failure by the contractors to meet or achieve deadlines or requirements. The damages payable are dependent upon the type of project and the length of delay in completing the project.

The Department advised that on July 28, 2021, the Professional Services Selection Committee (PSSC) selected the contractors from 13 submittals based on qualifications and experience. According to the bid documents, there was a 20% M/WBE participation requirement. The Department further advised that it intends to submit four additional contracts for "Tier 2" projects and two contracts for "Tier 1" projects (projects with costs typically ranging from \$50,000 to \$300,000) for upcoming Council agendas.

On August 6, 2012, the Council approved two 5-year contracts not to exceed \$2 million each with The Wilson T. Ballard Company and Michael Baker, Jr., Inc. (now Michael Baker International) for similar services. The County's financial system indicated that as of November 24, 2021, a total of \$3,485,324 had been expended/encumbered under the two contracts: \$1,942,712 to The

Wilson T. Ballard Company and \$1,542,612 to Michael Baker International. On May 2, 2016, the Council approved a 5-year contract not to exceed \$2 million with Rummel, Klepper & Kahl, LLP for similar services. The County's financial system indicated that as of November 24, 2021, \$1,994,101 had been expended/encumbered under the contract. The Department advised that the establishment of new contracts was delayed due to COVID.

The County's financial system indicated that as of November 9, 2021, the County currently has 11 other contracts with Johnson, Mirmiran & Thompson, Inc. and 1 other contract with The Wilson T. Ballard Company. FM-1 on this agenda is contracts with Johnson, Mirmiran & Thompson, Inc. and The Wilson T. Ballard Company for on-call traffic engineering services.

County Charter, Section 715, requires that "any contract must be approved by the County Council before it is executed if the contract is...for services for a term in excess of two years or involving the expenditure of more than \$25,000 per year...."

Executive Summary

On-Call Potable Water Pipeline Design Services Tier 2

Scope of Contract – Projects may include:

- Pipeline design for distribution mains 4" to 12" – including the development of documents, alignments, plans, specifications and estimates for various diameter pipelines.
- Pipeline design for transmission mains 16" to 36" - including the development of documents, alignments, plans, specifications and estimates for various diameter pipelines.
- Pipeline design in Maryland State Roads.
- Valves and Vaults – including sizing, placement, and structural design.
- Trenchless construction design including directional drill, jack and bore, tunneling and pipe bursting.
- Permitting – including local, state and federal permits.
- Environmental surveys and studies including wetland delineation, wetland mitigation, forest stand delineations and forest conservation plans.
- Development of pipeline repair options.
- Construction phase services – including but not limited to attending pre-bid meetings, attending pre-construction meetings, shop drawing submittal review, review of change order requests.
- Surveying.
- Preparation of right-of-way plats and metes and bounds descriptions.
- Preparation of soil erosion and sediment control plans.
- Preparation of reforestation landscape plans.
- Experience in the design of elevated water storage tanks according to AWWA specifications.
- Experience in the demolition and disposal of existing tanks covered with lead based paint.
- Geotechnical investigations – including pavement cores, soil borings and the preparation of reports.
- Utility Test Holes for locating existing utilities.
- Subsurface utility locating, designating and mapping.
- Provide data in a format fully compatible with ArcGIS and/or AutoCAD.
- Projects in the Baltimore Metropolitan Water System.

Purpose - Consultant services are needed for performing various types of design engineering tasks regarding the Baltimore Metropolitan Water system. Baltimore County's water, pumping, and transmission system serves approximately 141,000 acres of land comprised of residential, industrial, and commercial areas and includes over 2,266 miles of public water mains. Approximately one-half of these water mains are cast iron pipelines potentially in need of replacement.

Contract Value \$ - \$4,000,000.00 each (Tier 2)

Term – Four (4) year initial term with two (2) automatic two (2) year extensions for a total of eight (8) years.

Vendor Selection method - Via PSSC meeting on July 28, 2021

Prepared by: Department of Public Works & Transportation

FM-6 (2 Contracts)**Council District(s) All**

Department of Health and Human Services

Wellness Recovery Programs

The Administration is requesting approval of two contracts, with On Our Own, Inc. and Prologue, Inc., to provide wellness and recovery services for Baltimore County adults (18 and older) with mental health disorders who are seeking support. Each contract commences upon Council approval, continues through June 30, 2022, and will renew automatically for four additional 1-year periods with the option to extend the initial term or any renewal term an additional 120 days. Combined compensation may not exceed \$262,964 for FY 2022: \$163,717 for On Our Own, Inc. and \$99,247 for Prologue, Inc. Compensation for each renewal period may not exceed the amount of grant funds appropriated for these services. The Department advised that the County may continue to provide local funds during the renewal periods. Estimated compensation for both contractors combined totals \$1,314,820 for the entire approximate 5-year term, including the renewal and extension periods, assuming the FY 2022 appropriation level in each renewal period. See Exhibit A.

Fiscal Summary

Funding Source	FY 2022	Combined Total Compensation
County ⁽¹⁾	\$ 37,500	\$ 87,500
State ⁽²⁾	225,464	1,127,320
Federal	--	--
Other	--	--
Total	<u>\$ 262,964</u> ⁽³⁾	<u>\$ 1,314,820</u> ⁽⁴⁾

⁽¹⁾ General Fund, Local Share Program.

⁽²⁾ Maryland Department of Health, Behavioral Health Administration funds.

⁽³⁾ Maximum compensation for both contractors combined for FY 2022. Compensation may not exceed \$163,717 for On Our Own, Inc. and \$99,247 for Prologue, Inc.

⁽⁴⁾ Estimated compensation for both contractors combined for the entire approximate 5-year term, including the renewal and extension periods, assuming the FY 2022 appropriation level in each renewal period. The contracts do not specify a maximum compensation for the entire contract term. Combined compensation may not exceed the amount of grant funds appropriated for these services in each renewal period. The Department advised that the County may continue to provide local funds during the renewal periods.

Analysis

The contractors will provide recovery support services for Baltimore County adults (18 and older) who are in recovery or seeking recovery from mental health disorders. Recovery support services include opportunities for socialization and recreation, basic educational tutoring, advocacy supports, peer counseling, vocational support, and information and referral. Other services include educational forums, outreach sessions, and a “warm line” for telephone support and referral.

On Our Own, Inc. will operate three centers, which are located in Dundalk, Towson, and Catonsville, and provide at least 728 hours of meeting time per year. Prologue, Inc. will operate one center in Pikesville and provide at least 850 hours of meeting time per year. Both contractors will offer evening and weekend hours in order to provide resources when other sources of mental health support are usually closed. The Department advised that each contractor is expected to serve at least 100 unduplicated individuals annually.

The Department, other community mental health centers, and individuals who encounter the mentally ill will refer clients to the wellness centers. The centers will also conduct outreach at community fairs and provide presentations to community organizations and hospitals.

Each contract commences upon Council approval, continues through June 30, 2022, and will renew automatically for four additional 1-year periods with the option to extend the initial term or any renewal term an additional 120 days on the same terms and conditions, unless the County provides notice of non-renewal. Combined compensation may not exceed \$262,964 for FY 2022: \$163,717 for On Our Own, Inc. and \$99,247 for Prologue, Inc. Compensation for each renewal period may not exceed the amount of grant funds appropriated for these services. The Department advised that the County may continue to provide local funds during the renewal periods. Estimated compensation for both contractors combined totals \$1,314,820 for the entire approximate 5-year term, including the renewal and extension periods, assuming the FY 2022 appropriation level in each renewal period. The contracts provide that the County reserves the right to increase the compensation if additional funds are received during the initial term or any renewal term, and in the event the County does not receive the grant funds to provide these services, the County shall not renew the agreements. The County may terminate the agreements by providing 30 days prior written notice.

The County awarded the contracts through a competitive procurement process; no other bids were received. According to the bid documents, there was not an M/WBE participation requirement.

On July 5, 2016 the Council approved two similar 5-year and 4-month contracts (which commenced July 1, 2016) with the proposed contractors; the contracts expired October 28, 2021. The County's financial system indicated that as of November 4, 2021, encumbrances/expenditures under the contracts totaled \$1,287,086 (\$792,988 to On Our Own, Inc. and \$494,098 to Prologue, Inc.). The Department was unable to provide the value of services rendered, if any, since October 29, 2021.

The Department advised that the County has three other contracts with Prologue, Inc. for homeless outreach, transition, and recovery services. FM-7 on this agenda is a 5-year contract with On Our Own, Inc. with compensation estimated to total \$936,630 to provide a peer-run Recovery Community Center in Dundalk.

County Charter, Section 715, requires that "any contract must be approved by the County Council before it is executed if the contract is...for services for a term in excess of two years or involving the expenditure of more than \$25,000 per year...." As noted previously, the value of services rendered by the contractors since October 29, 2021 is unavailable; in the event incurred costs will

exceed \$25,000 for either contractor prior to Council approval, this situation would constitute violation(s) of the aforementioned section of the County Charter.

Executive Summary

Wellness & Recovery Program

The Baltimore County Department of Health, Bureau of Behavioral Health seeks one or more qualified vendors to provide Wellness and Recovery Program services for Baltimore County residents who are in recovery with a mental health disorder and are seeking support. Funding for these services is available through a grant from the Maryland Department of Health, Behavioral Health Administration allocated to the Baltimore County Department of Health, Bureau of Behavioral Health. The County selected two vendors to operate Wellness and Recovery programs. Prologue, Inc. will operate in the existing location in Northwest Baltimore County. On Our Own, Inc. will operate in existing locations in Southwest, Northeast and Southeast Baltimore County. Residents can attend at any of these locations.

The initial term of the agreement(s) is upon council approval through June 30, 2022 with four one-year renewals. It is anticipated that approximately (260) two hundred sixty unduplicated adults will be served annually.

BACKGROUND

State funds are provided by the Maryland Department of Health, Behavioral Health Administration for the purpose of providing Wellness & Recovery Programs to Baltimore County residents with mental health disorders who are in need of support.

The target population includes adults, age 18 and older, who are in recovery or working toward recovery, with a mental health disorder who do not access traditional sources of care. Services however, are available to all mental health consumers in Baltimore County. Wellness & Recovery Programs provide non-treatment activities to support and enhance the lives of mental health consumers in Baltimore County. Services include opportunities for socialization and recreation, basic educational tutoring, advocacy supports, peer counseling, vocational support and information and referral. Mental health consumers/consumer groups operate Wellness & Recovery Programs. The program services are available during non-traditional hours, including evenings and weekends. The vendor is required to provide supplementary educational forums, outreach sessions, activities designed to promote the development of natural supports, and activities designed to promote recovery and wellness. In addition, it is required that the vendor sponsor three (3) outreach sessions to educate the non-mental health general public to reduce stigma. The vendor is required to maintain one (1) full-time equivalent (FTE) program manager to ensure that the requirements are met. Finally, the vendor must also maintain a "warm line" for telephone support and referral Monday through Friday during normal business hours to assist consumers. The County will have at least three separate Wellness & Recovery Program sites, located throughout the County to allow ample access to the program services.

PURPOSE

The Baltimore County Department of Health, Bureau of Behavioral Health receives grant funding from the Maryland Department of Health, Behavioral Health Administration to establish Wellness & Recovery Center(s) to Baltimore County residents with a mental health disorder.

FISCAL

The amount of available funds is \$262,964 (\$225,464.00 State funds and \$37,500 County funds).

- On Our Own, Inc. - \$163,717.00
- Prologue, Inc. - \$99,247.00 (\$61,747.00 State funds and \$37,500.00 County funds)

Prepared by: Department of Health and Human Services

FM-7 (Contract)

Council District(s) All

Department of Health and Human Services

Peer Recovery Community Center (RCC) - Dundalk

The Administration is requesting approval of a contract with On Our Own, Inc. to provide a peer-run Recovery Community Center (RCC) in Dundalk for County residents (age 18 and older) with substance use disorders and their family members. The contract commences upon Council approval, continues through June 30, 2022, and will renew automatically for four additional 1-year periods with the option to extend the initial term or any renewal term an additional 120 days. Compensation may not exceed \$187,326 for FY 2022 and may not exceed the amount of grant funds appropriated for these services for each renewal period. Estimated compensation totals \$936,630 for the entire approximate 5-year term, including the renewal and extension periods, assuming the FY 2022 appropriation level in each renewal period. See Exhibit A.

Fiscal Summary

Funding Source	FY 2022	Total Compensation
County	--	--
State ⁽¹⁾	\$ 187,326	\$ 936,630
Federal	--	--
Other	--	--
Total	<u>\$ 187,326 ⁽²⁾</u>	<u>\$ 936,630 ⁽³⁾</u>

⁽¹⁾ Maryland Department of Health, Behavioral Health Administration funds.

⁽²⁾ Maximum compensation for FY 2022.

⁽³⁾ Estimated compensation for the entire approximate 5-year term, including the renewal and extension periods, assuming the FY 2022 appropriation level in each renewal period. The contract does not specify a maximum compensation for the entire contract term. Compensation may not exceed the amount of grant funds appropriated for these services in each renewal period.

Analysis

On Our Own, Inc. will provide a peer-run Recovery Community Center in Dundalk for County residents, 18 years and older, with substance use disorders who are voluntarily seeking recovery or who are already in early-, mid-, or later-stage recovery, and their family members. State-certified Peer Recovery Specialists will provide the recovery support services, which are non-clinical in nature, and will include, but will not be limited to, peer mentoring, peer-led support groups, informational classes, life skills sessions, linkages to community services, and drug- and alcohol-free socialization opportunities. The RCC must be open a minimum of 1,500 hours annually, including evenings and weekends.

The contractor will manage and coordinate data collection related to the number of individuals served, the type and frequency of services provided, and the results of participant satisfaction surveys and submit a monthly progress report to the Department's Bureau of Behavioral Health. The contractor will also establish an RCC Advisory Board; the majority of the Board's members shall be representatives from the local recovery community. The Department expects that the RCC will serve 180 unduplicated clients/adults in FY 2022.

The contract commences upon Council approval, continues through June 30, 2022, and will renew automatically for four additional 1-year periods with the option to extend the initial term or any renewal term an additional 120 days on the same terms and conditions, unless the County provides notice of non-renewal. Compensation may not exceed \$187,326 for FY 2022 and may not exceed the amount of grant funds appropriated for these services for each renewal period. Estimated compensation totals \$936,630 for the entire approximate 5-year term, including the renewal and extension periods, assuming the FY 2022 appropriation level in each renewal period. The contract provides that the County reserves the right to increase the compensation if additional funds are received during the initial term or any renewal term, and in the event the County does not receive the grant funds to provide these services, the County shall not renew the agreement. The County may terminate the agreement by providing 30 days prior written notice.

The County awarded the contract through a competitive procurement process; no other bids were received. According to the bid documents, there was not an M/WBE participation requirement.

On July 5, 2016 the Council approved a similar 5-year and 4-month contract (which commenced July 1, 2016) with On Our Own, Inc.; the contract expired October 28, 2021. The County's financial system indicated that as of November 5, 2021, encumbrances/expenditures under the

contract totaled \$916,900. The Department was unable to provide the value of services rendered, if any, since October 29, 2021.

FM-6 on this agenda includes a 5-year contract with On Our Own, Inc. with estimated compensation totaling \$163,717 for FY 2022 to provide wellness and recovery program services for Baltimore County adults with mental health disorders who are seeking support.

County Charter, Section 715, requires that “any contract must be approved by the County Council before it is executed if the contract is...for services for a term in excess of two years or involving the expenditure of more than \$25,000 per year....” As noted previously, the value of services rendered by the contractor since October 29, 2021 is unavailable; in the event incurred costs will exceed \$25,000 prior to Council approval, this situation would constitute a violation of the aforementioned section of the County Charter.

Executive Summary

Recovery Community Center

The Baltimore County Department of Health, Bureau of Behavioral Health will contract with On Our Own, Inc. to provide a peer-run, Recovery Community Center (RCC) in Baltimore County's Dundalk community (21222). On Our Own, Inc. will provide recovery support services at the RCC to Baltimore County residents, 18 and older, who are voluntarily seeking recovery or those already in early, mid, or later stage recovery. Recovery support services are non-clinical in nature, and include, but are not limited to, peer mentoring, peer-led support groups, informational classes, life skills sessions, linkages to community services, and alcohol/drug-free socialization opportunities. Services are to be provided by Peer Recovery Specialists (PRS) who are required to be or become State certified. Funding for the RCC and its recovery support services is available through a grant from the Maryland Department of Health, Behavioral Health Administration allocated to the Baltimore County Department of Health, Bureau of Behavioral Health.

The initial term of the Agreement will begin upon council approval and run through June 30, 2022 with four additional one year renewals. It is anticipated that a minimum of one hundred and eighty (180), unduplicated adults will be served annually.

BACKGROUND

State funds are provided by the Maryland Department of Health, Behavioral Health Administration for the purpose of operating a recovery community center in the 21222 area to Baltimore County residents with substance use disorders. Data has revealed that the southeast area of the county struggles with community-wide issues of substance use and addiction, and as a result, the community experiences a substantial negative impact from substance-related problems.

The target population is adults, age 18 and older, who are voluntarily seeking recovery from a substance use disorder, and their family members. Individuals may participate in recovery support activities at the RCC on a regular or episodic basis, and may participate in only those recovery support services that match their personal needs. The RCC has established a weekly, part time schedule that includes evening hours, and offers a scheduled weekend activity once a month.

Research has demonstrated that recovery is facilitated by social support. Recovery community centers provide a robust type of social support through its use of Certified Peer Recovery Specialists (CPRS) – those individuals in stable recovery themselves who show concern and caring, share knowledge and information, provide concrete assistance with task completion, and facilitate pro-social, abstinent contacts and socialization opportunities.

PURPOSE

The Baltimore County Department of Health, Bureau of Behavioral Health receives grant funding from the Maryland Department of Health, Behavioral Health Administration to establish and sustain a Recovery Community Center in the 21222 area of Baltimore County to serve county residents with substance use disorders and their family members.

The presence of a recovery community center serves as a support for the community. Pathways to recovery are more accessible due to the reduction of stigma, the instillation of hope, and the provision of concrete, non-treatment services provided in the safe, substance-free environment at the RCC by Certified Peer Recovery Specialists.

FISCAL

The amount of available funds is \$187,326.00.

Prepared by: Department of Health and Human Services

FM-8 (Contract)**Council District(s) All**

Department of Health and Human Services

Support Services

The Administration is requesting approval of a contract with Mental Health Association of Maryland, Inc. to provide the Senior Peer Partnership and Education Program (PEERS), which offers community education, outreach, and volunteer support to County residents over age 60 with late-onset mental health diagnoses. The contract commences upon Council approval, continues through June 30, 2022, and will renew automatically for four additional 1-year periods with the option to extend the initial term or any renewal term an additional 120 days. Compensation may not exceed \$101,000 for FY 2022 and may not exceed the amount of grant funds appropriated for these services for each renewal period. The Department advised that the County may continue to provide local funds during the renewal periods. Estimated compensation totals \$505,000 for the entire approximate 5-year term, including the renewal and extension periods, assuming the FY 2022 appropriation level in each renewal period. See Exhibit A.

Fiscal Summary

Funding Source	FY 2022	Total Compensation
County ⁽¹⁾	\$ 16,000	\$ 80,000
State	--	--
Federal ⁽²⁾	85,000	425,000
Other	--	--
Total	<u>\$ 101,000</u> ⁽³⁾	<u>\$ 505,000</u> ⁽⁴⁾

⁽¹⁾ General Fund, Local Share Program.

⁽²⁾ U.S. Department of Health and Human Services funds passed through the Maryland Department of Health, Behavioral Health Administration.

⁽³⁾ Maximum compensation for FY 2022.

⁽⁴⁾ Estimated compensation for the entire approximate 5-year term, including the renewal and extension periods, assuming the FY 2022 appropriation level in each renewal period. The contract does not specify a maximum compensation for the entire contract term. Compensation may not exceed the amount of grant funds appropriated for these services in each renewal period. The Department advised that the County may continue to provide local funds during the renewal periods.

Analysis

The purpose of the Senior Peer Program and Education Program (PEERS) is to provide senior peer support services and education to adults over 60 years of age with late-onset mental health diagnoses. The Department advised that the program is designed to decrease the potential effects and stigma of mental illness and to maintain stability for mentally vulnerable County residents. The contractor will recruit, train, and supervise 30 to 35 peer volunteers who will meet with the individuals in the home, community setting, or virtually, as well as provide support over the telephone. Peer volunteers will be able to recognize symptoms of depression, dementia, and substance use/misuse and know how to access help. In addition, the contractor will offer community presentations regarding stigma, mental health, and prevention of substance use/misuse, and will provide outreach to senior housing sites, senior centers, and other locations to advertise the presentations. The contractor also will assist the Department's Bureau of Behavioral Health with depression screenings offered at the County's annual Power of Age Expo.

The Department anticipates the contractor will provide a minimum of 800 supportive home or virtual visits annually and conduct 35 community/workforce education groups (virtual and in-person) annually, with at least 600 individuals attending in FY 2022. The Department advised

that individuals may be referred to the program through the Departments of Social Services and Aging, senior residences, and others who work with seniors and/or the mentally ill.

The contract commences upon Council approval, continues through June 30, 2022, and will renew automatically for four additional 1-year periods with the option to extend the initial term or any renewal term an additional 120 days on the same terms and conditions, unless the County provides notice of non-renewal. Compensation may not exceed \$101,000 for FY 2022 and may not exceed the amount of grant funds appropriated for these services for each renewal period. The Department advised that the County may continue to provide local funds during the renewal periods. Estimated compensation totals \$505,000 for the entire approximate 5-year term, including the renewal and extension periods, assuming the FY 2022 appropriation level in each renewal period. The contract provides that the County reserves the right to increase the compensation if additional funds are received during the initial term or any renewal term, and in the event the County does not receive the grant funds to provide these services, the County shall not renew the agreement. The County may terminate the agreement by providing 30 days prior written notice.

The County awarded the contract through a competitive procurement process; no other bids were received. According to the bid documents, there was not an M/WBE participation requirement.

On July 5, 2016, the Council approved a similar 5-year and 4-month contract (which commenced July 1, 2016) with Mental Health Association of Maryland, Inc.; the contract expired October 28, 2021. The County's financial system indicated that as of November 5, 2021, encumbrances/expenditures under the contract totaled \$548,574. The Department was unable to provide the value of services rendered, if any, since October 29, 2021.

County Charter, Section 715, requires that "any contract must be approved by the County Council before it is executed if the contract is...for services for a term in excess of two years or involving the expenditure of more than \$25,000 per year...." As noted previously, the value of services rendered by the contractor since October 29, 2021 is unavailable; in the event incurred costs will exceed \$25,000 prior to Council approval, this situation would constitute a violation of the aforementioned section of the County Charter.

Executive Summary

Senior Peer Support Program

The Baltimore County Department of Health, Bureau of Behavioral Health will contract with Mental Health Association of Maryland, Inc. to implement the Senior Peer Supports, a program that provides supportive services to older Baltimore County adults, who have late onset mental health conditions. The intent of the Senior Peer Support program is to ensure that seniors with a late onset mental health diagnosis receive peer support and education. Funding for this program is available through local funds and a Federal grant from the State of Maryland Department of Health, Behavioral Health Administration allocated to the Baltimore County Department of Health, Bureau of Behavioral Health. It is anticipated that approximately 30 to 35 volunteer matches will be made each year for a minimum 800 supportive home or digital visits.

Background

The Maryland Department of Health, Behavioral Health Administration provides federal funds to implement the Senior Peer Supports program, also known as the Senior Peer Partnership and Education Program (PEERS). The program will match individuals over 60 years of age who have late onset mental health conditions with peer volunteers. The provider will recruit, train and supervise 35 peer matches. Peer volunteers will meet with the seniors in the home, community setting or virtually, as well as provide support over the telephone. The peer volunteers will be able to recognize symptoms of depression, dementia, and substance use/misuse and know how to access help. Additionally, the provider will offer community presentations regarding stigma, mental health, and prevention. The provider will provide outreach to senior housing sites, Senior Centers and other locations to advertise the presentations. The provider will assist the Department of Health, Bureau of Behavioral Health with depression screenings offered at the Power of Age Expo held each year.

The following are the contract requirements for Mental Health Association of Maryland, Inc.:

Senior Peer Support Program

- Implement senior peer support program for Baltimore County residents:
- 5- Number of volunteer matches to people enrolled in supportive visitation.
- 15 - Number of supportive home or digital visits.
- Vendor to obtain Registered Peer Supervisor status.
- Provide supervision hours to CPRS candidates participating in older adult peer support.
- Project marketing and outreach directed at Baltimore County residents.
- Track number of referrals and referral sources.

Connections Anti-Isolation Project

- Provide anti-isolation programming through the Connections Project:
- 30 - Number of volunteer matches to people enrolled in supportive visitation.
- 800: Number of supportive home or digital visits.
- Track number of referrals and referral sources.

Outreach, Education, and technical assistance

- 35: Number Community/Workforce Education groups conducted (virtual and in-person).
- 600: Number of people attending above groups.
- Develop, produce and distribute three informational/promotional materials regarding peer support specific to older adults.
- Delivery of Behavioral Health & Aging four trainings for Peer Support Specialists to educate peer support workforce on aging issues.
- Provide technical assistance to other entities developing senior peer support or senior anti isolation programs.
- Explore option to become trainer for Older Adult Digital Peer Support.
- Conduct marketing & outreach directed at Baltimore County residents and workforce.
- Track number and source of training and technical assistance requests

Purpose

The Baltimore County Department of Health, Bureau of Behavioral Health receives grant funding from the Maryland Department of Health, Behavioral Health Administration to provide senior peer support services and education to older adults with a late onset mental health diagnosis.

Fiscal

The amount of available funds is \$ 101,000 for the initial contract term to begin upon council approval through June 30, 2022, with four (4) additional one-year renewal periods. Funds for the program are available through local funds (\$16,000) and a Federal grant (\$85,000) from Maryland Department of Health, Behavioral Health Administration allocated to the Baltimore County Department of Health, Bureau of Behavioral Health.

Prepared by: Department of Health and Human Services

FM-9 (Contract)

Council District(s) All

Department of Health and Human Services

Senior Mental Health Outreach Program/Geriatric Services Team

The Administration is requesting approval of a contract with Hope Health Systems, Inc. to provide mental health services for County residents age 60 years and older. The contract commences upon Council approval, continues through June 30, 2022, and will renew automatically for four additional 1-year periods with the option to extend the initial term or any renewal term an additional 120 days. Compensation may not exceed \$209,418 for FY 2022 and may not exceed the amount of grant funds appropriated for these services for each renewal period. The Department advised that the County may continue to provide local funds during the renewal periods. Estimated compensation totals \$1,047,090 for the entire approximate 5-year term, including the renewal and extension periods, assuming the FY 2022 appropriation level in each renewal period. See Exhibit A.

Fiscal Summary

Funding Source	FY 2022	Total Compensation
County ⁽¹⁾	\$ 108,000	\$ 540,000
State ⁽²⁾	101,418	507,090
Federal	--	--
Other	--	--
Total	<u>\$ 209,418</u> ⁽³⁾	<u>\$ 1,047,090</u> ⁽⁴⁾

(1) General Fund, Local Share Program.

(2) Maryland Department of Health, Behavioral Health Administration funds.

(3) Maximum compensation for FY 2022.

(4) Estimated compensation for the entire approximate 5-year term, including the renewal and extension periods, assuming the FY 2022 appropriation level in each renewal period. The contract does not specify a maximum compensation for the entire contract term. Compensation may not exceed the amount of grant funds appropriated for these services in each renewal period. The Department advised that the County may continue to provide local funds during the renewal periods.

Analysis

The contractor will operate a Countywide coordinated and comprehensive community Senior Mental Health Outreach program, also known as the Geriatric Service Team (GST), to provide a full range of mental health services for County residents, 60 years of age and older, so they may remain safely in the community. Services to be provided include: outreach; early intervention; assessment; ongoing individual psychotherapy; consultation and training for Department of Aging and related geriatric service providers; supportive discussion groups related to mental health, substance use disorder education, prevention, and early detection in community settings (e.g., Baltimore County senior centers and senior apartment programs); and substance use prevention through public and professional education.

Eligible individuals must be at least 60 years of age, willing and able to participate in treatment, and meet one of the following criteria: have a relatively new onset mental illness and/or co-occurring substance use issues or a previously undiagnosed mental illness; have a history of mental health issues or treatment but have been unable to participate in traditional services; or be homebound and unable to attend a regular outpatient mental health clinic or see a private practitioner and are not eligible for mobile treatment team services. Participants must also meet certain financial criteria (e.g., Maryland Public Behavioral Health System criteria, non-Medicaid eligible “gray zone” (e.g., have pharmacy assistance, are homeless), or three times the federal poverty level (e.g., \$17,420 for a household of two).

Licensed qualified mental health professionals will provide services at the contractor’s outpatient clinic located in Woodlawn, the client’s home, a Baltimore County senior center, or any appropriate alternative community site that best meets the needs of the client. The contractor will also coordinate a telephonic Countywide referral and information line for all intakes into the program, between Monday and Friday, from 8:30 a.m. to 4:30 p.m.; the information line will function as the call center for geriatric mental health services in the County.

The Department advised that clients are referred by family, mental health professionals, family physicians, themselves, or by anyone concerned about a client’s well-being. The Department estimates that the contractor will screen 150 clients annually and enroll a minimum of 50 unduplicated clients into the program annually. The contractor will conduct a minimum of 750 home/virtual visits and provide 100 professional consultation sessions on mental health and co-occurring substance use issues annually. The contractor will also conduct six bi-weekly senior center discussion and support groups annually and will participate in/conduct depression screenings at the County’s annual Power of Age Expo.

The contractor may collect fees in accordance with public behavioral health Medicaid fees-for-service, which does not reduce the amount the County pays to the contractor. The Department advised that the State grant pays for non-eligible Medicaid and Medicare services.

The contract commences upon Council approval, continues through June 30, 2022, and will renew automatically for four additional 1-year periods with the option to extend the initial term or any renewal term an additional 120 days on the same terms and conditions, unless the County provides notice of non-renewal. Compensation may not exceed \$209,418 for FY 2022 and may not exceed the amount of grant funds appropriated for these services for each renewal period. The Department advised that the County may continue to provide local funds during the renewal periods. Estimated compensation totals \$1,047,090 for the entire approximate 5-year term, including the renewal and extension periods, assuming the FY 2022 appropriation level in each renewal period. The contract provides that the County reserves the right to increase the compensation if additional funds are received during the initial term or any renewal term, and in the event the County does not receive the grant funds to provide these services, the County shall not renew the agreement. The County may terminate the agreement by providing 30 days prior written notice.

The County awarded the contract through a competitive procurement process; no other bids were received. According to the bid documents, there was a 20% M/WBE participation requirement.

On August 1, 2016, the Council approved a similar 5-year and 4-month contract (which commenced July 1, 2016) with Hope Health Systems, Inc.; the contract expired October 28, 2021. The County's financial system indicated that as of November 9, 2021, encumbrances/expenditures under the contract totaled \$1,069,003. The Department was unable to provide the value of services rendered, if any, since October 29, 2021.

County Charter, Section 715, requires that "any contract must be approved by the County Council before it is executed if the contract is...for services for a term in excess of two years or involving the expenditure of more than \$25,000 per year...." As noted previously, the value of services rendered by the contractor since October 29, 2021 is unavailable; in the event incurred costs will exceed \$25,000 prior to Council approval, this situation would constitute a violation of the aforementioned section of the County Charter.

Executive Summary

Senior Mental Health Outreach

The Baltimore County Department of Health, Bureau of Behavioral Health will contract with Hope Health Systems, Inc. to operate a countywide coordinated and comprehensive community Senior Mental Health Outreach program, also known as the Geriatric Service Team (GST), in Baltimore County. Primary services are to include outreach, early intervention, assessment, ongoing individual psychotherapy, consultation and training for Department of Aging and related geriatric service providers, and supportive discussion groups in community settings. Other services include prevention through public and professional education.

Funding for this program is available through local funds and a grant from the State of Maryland Department of Health, Behavioral Health Administration allocated to the Baltimore County Department of Health, Bureau of Behavioral Health.

The program outcomes include: one hundred and fifty (150) adults will be pre-screened, with fifty (50) enrollments for a minimum of seven hundred and fifty (750) home/virtual visits completed annually in the program; provide one-hundred (100) professional consultation sessions on mental health and co-occurring substance use issues; and provide six biweekly senior center groups.

Background

State funds awarded by the Department of Health, Behavioral Health Administration to provide a program to meet the needs of the aging adult population. The goal of the program is to ensure that individuals receive mental health treatment and the supportive services they need to remain safely in the community.

The provider will offer a countywide program to include outreach, early intervention, and treatment for individuals age 60 years and older. The program will have a coordinator who is a licensed qualified mental health professional and will provide the services and/or supervise staff qualified to provide the services. The program will conduct discussion groups related to mental health, substance use disorder education, prevention and early detection at Baltimore County senior centers and senior apartment programs. In addition, the program will coordinate their services with the Baltimore County Department of Aging and provide consultation to their community outreach workers.

Purpose

The Baltimore County Department of Health, Bureau of Behavioral Health receives grant funding from the Maryland Department of Health, Behavioral Health Administration to provide mental health services to older adults living in Baltimore County.

Fiscal

The amount of available funds is \$209,418 per agreement year (\$101,418 state funds and \$108,000 local funds). Initial contract term is upon council approval through 06/30/2022 with four (4) additional one-year renewal periods.

Prepared by: Department of Health and Human Services

FM-10 (Contract)

Council District(s) All

Department of Health and Human Services

Child, Adolescent & Young Adult – Diversion Program

The Administration is requesting approval of a contract with Institute for Family Centered Services, Inc., aka IFCS of Maryland, Inc., to provide diversion services (i.e., behavioral in-home intervention) for County children, adolescents, and young adults with a mental health diagnosis at risk of being placed in a higher level of care (e.g., psychiatric hospital) so they remain in their homes and communities. The contract commences upon Council approval, continues until June 30, 2022, and will renew automatically for four additional 1-year periods with the option to extend the initial term or any renewal term an additional 120 days. Compensation may not exceed \$120,681 for FY 2022 and may not exceed the amount of grant funds appropriated for these services for each renewal period. Estimated compensation totals \$603,405 for the entire approximate 5-year term, including the renewal and extension periods, assuming the FY 2022 appropriation level in each renewal period. See Exhibit A.

Fiscal Summary

Funding Source	FY 2022	Total Compensation
County	--	--
State ⁽¹⁾	\$ 120,681	\$ 603,405
Federal	--	--
Other	--	--
Total	<u>\$ 120,681 ⁽²⁾</u>	<u>\$ 603,405 ⁽³⁾</u>

⁽¹⁾ Maryland Department of Health, Behavioral Health Administration funds.

⁽²⁾ Maximum compensation for the initial 1-year term.

⁽³⁾ Estimated compensation for the entire approximate 5-year term, including the renewal and extension periods, assuming the FY 2022 appropriation level in each renewal period. The contract does not specify a maximum compensation for the entire contract term. Compensation may not exceed the amount of grant funds appropriated for these services in each contract year.

Analysis

The Department advised that the County provides services to children, adolescents, and young adults with a mental health diagnosis to sustain placement in their homes and communities, preventing hospitalization or out-of-home placement. The contractor will provide the following diversion services on a fee-for-service basis:

- Behavioral in-home intervention services provide a community-based program to help prevent out-of-home placement. Services will target families with identified stressors such as disruption, child abuse and neglect, domestic violence, homelessness, substance abuse, and mental illness. Services will include a comprehensive assessment, service planning and development, community linkages, and family and individual counseling. Costs are \$70 per hour.
- Behavioral mental health consultation services provide comprehensive assessments for young children with behavior problems in daycare. IFCS will provide on-site evaluation and development of a behavior plan that supports the parent and daycare center by providing alternative methods to enable the child to stay in the program. Costs are \$605 per assessment.

The Department advised that the target population is children, adolescents, and young adults under the age of 18, who have Medicaid, live in the County, have a behavioral health diagnosis, and are receiving services through the Maryland Public Behavioral Health System. The Department further advised that referrals may come from a variety of sources, including parents/caregivers, mental health professionals, school personnel, and the County's Bureau of Behavioral Health. The Department also advised that services are authorized for up to 12 weeks, with an option to provide an additional 6 weeks if needed. The Department expects that Institute for Family Centered Services, Inc. will serve up to 32 families annually.

The contract commences upon Council approval, continues until June 30, 2022, and will renew automatically for four additional 1-year periods with the option to extend the initial term or any renewal term an additional 120 days on the same terms and conditions, unless the County provides notice of non-renewal. Compensation may not exceed \$120,681 for FY 2022 and may not exceed the amount of grant funds appropriated for these services for each renewal period. Estimated compensation totals \$603,405 for the entire approximate 5-year term, including the renewal and extension periods, assuming the FY 2022 appropriation level in each renewal period. The contract provides that the County reserves the right to increase the compensation if additional funds are received during the contract term, and in the event the County does not receive any

grant funds, the County shall not renew the agreement. The contract also provides that any inflationary or cost increase per service will be considered annually and must be submitted to the Department in writing prior to each fiscal year. The County may terminate the agreement by providing 30 days prior written notice.

The County awarded the contract through a competitive procurement process; the Department advised that no other proposals were received. According to the bid documents, there was not an M/WBE participation requirement.

On July 5, 2016, the Council approved two similar 5-year and 4-month contracts, with Associated Catholic Charities, Inc., Villa Maria, and Institute for Family Centered Services, Inc., which commenced July 1, 2016, with estimated compensation of \$583,000; the contracts expired October 28, 2021. According to the County's financial system, as of November 18, 2021 the County encumbered/expended \$543,484 under the contracts: \$342,361 to Institute for Family Centered Services, Inc. and \$201,123 to Associated Catholic Charities, Inc. The Department was unable to provide the value of services rendered, if any, since October 29, 2021.

County Charter, Section 715, requires that "any contract must be approved by the County Council before it is executed if the contract is...for services for a term in excess of two years or involving the expenditure of more than \$25,000 per year...." As noted previously, the value of services rendered by the contractor since October 29, 2021 is unavailable; in the event incurred costs will exceed \$25,000 prior to Council approval, this situation would constitute a violation of the aforementioned section of the County Charter.

Executive Summary

Child, Adolescent and Young Adult Diversion Programs

The Baltimore County Department of Health, Bureau of Behavioral Health will contract with Institute for Family Centered Services of Maryland, Inc. to provide child, adolescent and young adult diversion program services for Baltimore County residents. The intent of child, adolescent and young adult diversion program is to ensure that eligible residents are able to access services to divert from higher levels of care and remain in their homes and communities. Funding for these services is available through a grant from the State of Maryland Department of Health, Behavioral Health Administration allocated to the Baltimore County Department of Health, Bureau of Behavioral Health. The Agreement will be fee-for-service, allowing the Department of Health flexibility to select a variety of services that best meet the needs of the children and adolescents.

It is anticipated that up to thirty-two (32) families will be served annually.

Background

The Department of Health, Behavioral Health Administration provides State funds for diversion services to children, adolescents and young adults with a mental health diagnosis who are at risk of being placed in higher levels of care, such as a psychiatric hospital or Residential Treatment Center (RTC).

The target population is children, adolescents and young adults under the age of 18, who have Medicaid, live in Baltimore County, have a behavioral health diagnosis, and are receiving services through the Public Behavioral Health System. Baltimore County will contract with Institute for Family Centered Services of Maryland, Inc. to provide behavioral In-Home Intervention Services, designed to keep the participants in their homes and community. In-home Intervention Services offer treatment and crisis intervention in the residence. Authorization for services is completed by the Bureau of Behavioral Health staff through a review of submitted applications. Services are authorized for up to twelve weeks, with an option to provide an additional 6-week extension, if needed.

Purpose

The Baltimore County Department of Health, Bureau of Behavioral Health receives grant funding from the Maryland Department of Health, Behavioral Health Administration to provide needed support to children, adolescents, young adults and their families in crisis or to sustain placement in the home.

Fiscal

Available state funds is \$120,681.00 through the Maryland Department of Health, Behavioral Health Administration. Initial term 10/29/2021 through 6/30/2022 with 4 additional one year renewal periods.

Prepared by: Department of Health and Human Services

FM-11 (Contract Amendment)

Council District(s) All

Department of Economic and Workforce Development

Certified Peer Recovery Specialist Training

The Administration is requesting approval of an amendment to a contract with Light of Truth Center, Inc., dba 3c Recovery Support Training Institute, to provide Certified Peer Recovery Specialist training to Baltimore County residents who have been directly or indirectly impacted by substance use, and who seek to transition to professions that support individuals with a substance use disorder or occupations that address the opioid recovery efforts. The original contract commenced September 1, 2021 and limited compensation to an amount not to exceed \$8,743; the proposed contract amendment commences upon Council approval, continues through May 31, 2024 (the end of the grant period), and increases the maximum compensation by \$118,514 to \$127,257 for the entire 2-year and 9-month term. See Exhibit A.

Fiscal Summary

Funding Source	Contract Amendment	Current Maximum Compensation	Amended Maximum Compensation
County	--	--	--
State	--	--	--
Federal ⁽¹⁾	\$ 118,514	\$ 8,743	\$ 127,257
Other	--	--	--
Total	<u>\$ 118,514</u>	<u>\$ 8,743</u>	<u>\$ 127,257</u> ⁽²⁾

⁽¹⁾ U.S. Department of Labor, Employment and Training Administration funds passed through the Maryland Department of Labor.

⁽²⁾ Maximum compensation for the entire 2-year and 9-month term.

Analysis

The Department advised that Light of Truth Center, Inc., dba 3c Recovery Support Training Institute, will provide Certified Peer Recovery Specialist training to Baltimore County residents who have been directly or indirectly impacted by substance use, and who seek to transition to professions that support individuals with a substance use disorder or occupations that address the opioid recovery efforts; the contractor will also help participants secure opportunities to earn the 500 service hours that the State requires for the Peer Recovery Specialist certification. The Department further advised that it anticipates organizing 4 cohorts per year with up to 10 participants in each cohort, providing training to approximately 145 participants over the grant period; participants are referred from various sources, including the Departments of Health and Economic and Workforce Development, Maryland Department of Labor networks, and numerous recovery/mental health facilities and organizations throughout the County.

The original contract commenced September 1, 2021 and limited compensation to an amount not to exceed \$8,743; the proposed contract amendment commences upon Council approval, continues through May 31, 2024 (the end of the grant period which had commenced October 1, 2020), and increases the maximum compensation by \$118,514 to \$127,257 for the entire 2-year and 9-month term. The County may terminate the agreement by providing written notice. The Department advised that as of November 18, 2021, expenditures under the contract total \$8,307 for the fall session (which took place from September 27, 2021 to November 9, 2021) and that the winter training will commence December 6, 2021. The Department further advised that the original contract commenced prior to Council approval due to the need to continue recruiting trainees in order to comply with the grant terms. The Department also advised that the contractor conducted an initial training session from May 24, 2021 to June 30, 2021 under a separate purchase order with total expenditures of \$6,480.

The Department requested that the County designate the contract as a noncompetitive 902(f) award secured in the best interest of the County. The Department advised that Light of Truth Center, dba 3c Recovery Support Training Institute, is a Connecticut Community for Addiction Recovery (CCAR) certified training provider that meets the requirements and guidelines of the Maryland Addiction and Behavioral Health Professional Certification Board. The Department further advised that this specialized training is available only in Maryland through two companies, one in Cecil County and Light of Truth in Baltimore City, with the City being more accessible for the County's customers.

On December 7, 2020, the Council approved a supplemental appropriation of federal funds totaling \$646,519 to the Opioid Recovery through Workforce Development Gifts and Grants Fund program, including funds to assist County residents impacted by the opioid crisis with alleviating barriers and obtaining employment opportunities. A portion of this grant provides the funding for the proposed training.

County Charter, Section 902(f), states that “when... [competitive] bidding is not appropriate, a contract shall be awarded only by competitive negotiations, unless such negotiations are not feasible. When neither competitive bidding nor competitive negotiations are feasible, contracts may be awarded by noncompetitive negotiations.”

County Charter, Section 715, requires that “any contract must be approved by the County Council before it is executed if the contract is...for services for a term in excess of two years or involving the expenditure of more than \$25,000 per year....”

Executive Summary

The Department of Economic and Workforce Development (DEWD) is requesting to contract with Light of Truth Center 3c Recovery Support Training Institute to provide participants of the Maryland Department of Labor's "Support to Communities: Fostering Opioid Recovery through Workforce Development Grant" with an opportunity to participate in a peer recovery training. The grant expires May 31, 2024.

Light of Truth Center dba 3c Recovery Support Training Institute is a Connecticut Community for Addiction Recovery (CCAR) certified training provider that meets the requirements and guidelines of the Maryland Addiction and Behavioral-health Professional Certification Board. The Recovery Support Training Institute will provide the training, customize the schedule to meet DEWD's needs and help the participants secure locations to earn their 500 service hours.

The cost for a full training cohort is \$8,743. DEWD anticipates organizing 4 cohorts a year with up to 10 participants in each cohort.

Prepared by: Department of Economic and Workforce Development

MB-2 (Res. 136-21)

Council District(s) 7

Mr. Jones (By Req.)

Department of Economic and Workforce Development

**Support of Conditional Loan – MD Economic Development
Assistance Fund – McCormick & Company, Inc.**

The Administration is requesting the endorsement of a project and a corresponding Maryland Department of Commerce, Maryland Economic Development Assistance Authority and Fund (MEDAAF) conditional loan of up to \$2 million to assist McCormick & Company, Inc. with constructing a new distribution facility at Tradepoint Atlantic in Sparrows Point. See Exhibit A.

Fiscal Summary

As a condition for providing assistance to the project, the State requires a local government resolution supporting the project and a minimum 10% matching County conditional loan. The Department advised that it will submit a \$200,000 Revolving Financing Fund conditional loan through the 7-day loan notification process as financial assistance for this project.

Analysis

The Department advised that McCormick & Company, Inc. intends to construct a new 1.8 million sq. ft. distribution facility at Tradepoint Atlantic in Sparrows Point at an estimated project cost of \$300 million. The Department advised that the facility will provide 200 jobs, with the positions transferred from multiple McCormick & Company, Inc. locations. The Department further advised that it expects the new facility to be operational in fall 2022.

This resolution endorses the project and a corresponding MEDAAF conditional loan of up to \$2 million as financial assistance for the project. As a condition for providing assistance to the project, the State requires a local government resolution supporting the project and a minimum

10% matching County conditional loan. The Department advised that it will submit a \$200,000 Revolving Financing Fund conditional loan through the 7-day loan notification process as financial assistance for this project.

The Department advised that both the State and County conditional loans have 7-year terms with 3% interest rates. In order for the loans to be forgiven at the end of the 7-year terms, the company is required to maintain 200 positions at the facility. The Department further advised that the company will be required to repay the loans in full if the number of positions falls below 150, and repay \$500 for each job below 200 but greater than 149.

On April 3, 2017, the Council approved a resolution endorsing a project and a corresponding 7-year MEDAAF conditional loan of up to \$2 million to assist in the retention of McCormick & Company, Inc., including the relocation of and improvements to its corporate headquarters in Hunt Valley. In February 2017, the Council approved the required corresponding \$200,000 Revolving Financing Fund conditional loan. The Department advised that as of November 17, 2021, McCormick & Company, Inc. is in compliance with the terms of these conditional loans.

This resolution shall take effect from the date of its passage by the County Council.

Executive Summary

McCormick & Company, Inc. is requesting a \$2 million conditional loan from the Maryland Department of Commerce. A Resolution in support of the State's conditional loan is a requirement of the Maryland Economic Development Assistance Authority and Fund (MEDAAF) loan program. The County will provide a matching \$200,000 conditional loan as required under the MEDAAF program.

Project Description:

McCormick & Company, Inc. has made the decision to construct a new 1.8 million square foot state of the art distribution facility at Tradepoint Atlantic. The total project cost is estimated at \$300 million. This includes construction, equipment and other costs associated with the new facility.

Location:	Tradepoint Atlantic
Building:	1.8 million square feet
Employees:	200 at the Tradepoint Atlantic site
Project Cost:	\$300 million

Prepared by: Department of Economic and Workforce Development

MB-3 (Res. 137-21)

Council District(s) 1

Mr. Quirk

**Davis Farms Development Plan –
Whether to Overrule Planning Board Master Plan Decision**

Resolution 137-21 requests the Baltimore County Council determine whether to overrule the Baltimore County Planning Board in regard to the Planning Board's decision in the Tri-Star Development – Davis Farms development case ("Davis Farms"), in which the Planning Board found that the proposed Development Plan was not in conflict with the Baltimore County Master Plan.

This Resolution comes before the County Council pursuant to the provisions of Sections 32-4-231 and 32-4-232 of the Baltimore County Code ("BCC"). The Resolution sets forth the background of the matter. On February 12, 2021, Administrative Law Judge Paul M. Mayhew issued an Opinion and Order in the Davis Farms combined Zoning and Hearing Officers Hearing case, Case No. 01-0606 and 2020-0105-SPH, denying approval of the Development Plan, in part, based on a finding that the Development Plan did not comply with the Master Plan. After an appeal was filed by the Developer, the Board of Appeals of Baltimore County remanded the case back to the Administrative Law Judge in order for the case to be referred to the Planning Board for a decision on the issue of whether the Development Plan is in compliance with the Master Plan. Judge Mayhew referred the case to the Planning Board on August 16, 2021 pursuant to BCC Section 32-4-231(a)(1).

The Davis Farms Development Plan was presented to the Planning Board on September 2, 2021 as required by BCC Section 32-4-231(b). Representatives of the Department of Planning presented the Department's Staff Report and recommendation, counsel for the Developer and the Community appeared, and People's Counsel Peter Max Zimmerman participated. Several members of the community also spoke before the Planning Board. The Planning Board met on October 7, 2021 and voted in favor of a motion to accept the Planning Department's recommendation that the proposed development is not in conflict with the Master Plan. The Planning Board forwarded its decision to the Administrative Law Judge and its recommendation to the County Council pursuant to BCC Sections 32-4-232(b)(2) and (b)(3), respectively.


Pursuant to BCC Section 32-4-232(f)(1), the decision of the Planning Board is binding upon the Administrative Law Judge and is incorporated into the final order; BCC Section 32-4-232(f)(2) provides that the decision of the Planning Board is not binding upon the Administrative Law Judge if the decision is overruled by action of the County Council.

Resolution 137-21, if passed by the County Council, will overrule the decision of the Planning Board that the proposed development is not in conflict with the Master Plan, and the decision of the Planning Board will, therefore, not be binding on the Administrative Law Judge. Conversely, if Resolution 137-21 is not passed, then the decision of the Planning Board that the proposed development is not in conflict with the Master Plan will be upheld and the decision will be binding on the Administrative Law Judge.

This Resolution will take effect from the date of its passage by the County Council.

BALTIMORE COUNTY COUNCIL
NOTES TO THE AGENDA
APPENDIX A

**BALTIMORE COUNTY, MARYLAND
INTER-OFFICE CORRESPONDENCE**

TO: Administrative Officer  **DATE:** 11/1/21

FROM: Edward P. Blades, Director
Office of Budget & Finance **COUNCIL MEETING**
DATE: 12/6/21

SUBJECT: Public Recordation of Announcement
of Non-Competitive Awards Charter Sec. 902(f)

Whenever a contract over \$25,000 is awarded by a process other than a formal competitive bid, a copy of the contract must be given to the County Council, and at the next legislative session-day following the award of the contract, the Secretary to the County Council shall formally announce to the Council the nature of the contract and the parties to the contract. The announcement shall be recorded in the minutes of the County Council, and shall be available for inspection by the public. In compliance with this procedure, information is attached concerning the following awards, which are to be forwarded to the County Council:

Award Document

MA 4728 Collaborative Testing Svcs, Inc. – Tests, Annual Forensic Proficiency

Collaborative Testing Svcs, Inc. is one of the ANSI National Accreditation Board (ANAB) approved providers for proficiency test that meet our accreditation requirements. Collaborative Testing Svcs provides the most comprehensive option for order proficiency tests. No other vendor approved by ANAB can provide the breadth of proficiency test that Collaborative Testing Svcs does.

Collaborative Testing Svcs, Inc. distributes the proficiency test in a scheduled format, minimizing the possibility of an examiner not receiving his/her tests in the required times. They are also approved by the accredited body, and the only vendor who can provide a complete source of major discipline proficiency test in all the required disciplines: Controlled substances, latent prints, firearms, toolmarks, forensics biology, footwear/tire impressions, and trace.

The Forensic Services Section would no longer be available for testing services, which are required to support numerous Police Department investigations. This would lead to a large amount of unsolved cases.

Estimated Award Total: \$ 36,350.00
Award Date: 10/25/21

MA 4726 Laake Enterprises, Inc. dba FESCO Emergency Sales – Parts and Labor, Rosenbauer Fire Apparatus

This Master Agreement provides for the purchase of Rosenbauer parts and labor through Laake Enterprises, Inc., dba: FESCO Emergency Sales. As detailed in the justification memo signed by D'Andrea Walker, Laake Enterprises (FESCO Emergency Sales) has been chosen by Rosenbauer America to be their sole source provider of parts and service for Delaware, the District of Columbia, Maryland and Virginia. The parts and labor purchased through this Agreement will be utilized to maintain and repair frontline and reserve status Rosenbauer fire apparatus, which is currently assigned to the Fire Department's fleet.

Estimated Award Total: \$960,000.00
Award Date: 10/25/21

MA 4621 Kwan Software Engineering, Inc. – Subscription License, VeriPic Digital Photo Mgmt., Forensic

This Master Agreement is for continued licenses, with maintenance and support to the existing digital photo management system for the Baltimore County Police Department, Forensics Photography Lab. This software has specialized and proprietary features that integrates with the mugshot systems and Pan-O Scan Crime Scene system. The original purchase of awarded through a Red Tag procurement in 2010. Kwan Software Engineering, Inc. is the sole provider of licenses and maintenance/support and warranty for the existing this system. This Master Agreement will cover the existing system for 5 years.

Estimated Award Total: \$45,000.00

Award Date: 10/25/21

PO 15917 Robert Half International, Inc. – Temporary Staffing, 4 Data Analysts, Metro Finance

The skilled sets required are not available through the current County approved temporary personnel vendors do not satisfy need. Required skills needed are in the industry of intermediate-level data/financial analysis and spreadsheets. Numerous candidates from the currently approved County vendors were interviewed and non-satisfied the need. Robert Half specializes in providing personnel with the specific data/financial expertise and the County has no contracts with any vendors to provide such services.

As stated in the executed agreement between the City and County, the County was to provide to the City four (4) of the Metropolitan District's senior account analysts to assist the City with producing water bills for County property owners of which, the vast majority had not received a water bill since early 2020. Failure to produce water bills would have resulted in significant revenue loss to the County. The selected candidates will backfill the responsibilities of the individuals assigned to the City.

Current customer service and account analysis services performed by the individual assigned to the City would be put on hold resulting in prolonged response times for constituent inquiries which is contrary to the County Executive's stated priorities.

Award Total: \$55,692.00

Award Date: 10/28/21

PO 15841 Bibliotheca, LLC – software, License, RFID Products, maintenance, BCPL

This Purchase Order is for continued licenses, with maintenance and support to the existing Radio Frequency Identification (RFID) products. This software provides security for the items in the library and works with the Baltimore County Public Library (BCPL) Information Library System. Bibliotheca, LLC was awarded by Baltimore County Public Library. County OIT assumed certain responsibilities of BCPL including this product.

Award Total: \$294,819.00

Award Date: 10/28/21

PO 15932 UberPhysicians, LLC dba FiveMedicine – COVID Testing Services

The County reinstituted its State of Emergency on August 30, 2021 as a result of increased positive COVID-19 cases. In a proactive step to address and respond to emergent COVID-19 cases, on September 9, 2021 the County announced that beginning October 2021 it would require Baltimore County Government (BCG) employees to provide proof of COVID-19 vaccination or provide evidence weekly of a COVID-19 test. Studies have shown that vaccination and early signs of COVID-19 can aid in limiting its spread.

Uberphysicians, LLC dba FiveMedicine, will support the Baltimore County Health Department with COVID-19 testing strategy by providing testing to BCG employees. FiveMedicine will hold testing clinics on-site in mutually agreed upon BCG buildings and facilities.

County employees will be negatively affected by the lack of testing services available to them to complete the weekly testing requirement. The County's Department of Health does not have the resources to sufficiently meet testing demand.

Award Total: \$8,228,112.81

Award Date: 10/28/21

MA 4718 Jotform, Inc. – Software, Form Creation

Jotform is an online application form building software that allows the user to quickly create and publish custom online forms and to collect data from those forms when completed. Jotform stores all Baltimore County forms on a dedicated HIPAA compliant server that was procured during the COVID-19 State of Emergency. This dedicated server remains available to the County for no additional cost as long as the County maintains licenses for the Jotform platform.

Online application form building software became a critical need during the COVID-19 emergency, providing a platform for multiple program's grant applications including the Eviction Prevention program. Although the original State of Emergency has concluded, much of the County's day to day business continues to occur remotely using online platforms. Additionally, many of the grants providing community support are still active and require the application platform to received new applications from the County residents.

Jotform is critical to creating online forms for either net new processes or existing processes that would have otherwise required in person applications. If the Jotform product was unavailable it would affect access to important created documents, templates, and records which would negatively impact an Agency's grant management as well as causing unintentional access restrictions to County residents of these grants.

Estimated Award Total: \$500,000.00

Award Date: 11/1/21

PO 15633 Bay Associates Group, Inc. dba Combustion Services – PVI Water Heater Replacement, Furnish & Install, BCDC

Bay Associates/Combustion Services is the only authorized sales and service company for the State of Maryland for PVI Water Heaters.

It is in the best interest of the County to be consistent by continuing to have all the water heaters being the same make (PVI model #4000-2 L 750 A-TP) from Combustion Services. After the warranty the unit can be added to the current Master Agreement to replace the unit being removed.

All seven water heaters are needed to supply the normal inmate hygiene, kitchen needs and the laundry facility. The Detention Centers hot water supply would be diminished and could affect the well being of everyone at the facility.

Award Total: \$126,870.00

Award Date: 11/2/21

PO 15924 Rexel USA, Inc. – Materials & Rebuild of VFD's Patapsco & Long Qtrs. P.S. MB-1(a) cont'd

Rockwell Automation (Rexel) is the sole supplier that can supply the replacement parts and service for the medium voltage VFD's that we have at the Long Quarters and Patapsco Pump Stations.

The 10 year and 15 year service needs to be completed on the medium voltage VFD's. The medium voltage BFD's were manufactured by Rockwell Automation (Rexel). The part and service for the medium voltage VFD's has to be provided by Rockwell Automation (Rexel) as they are the only vendor that can supply parts for the medium voltage VFD's.

If the parts and service from Rockwell Automation (Rexel) were unavailable or unattainable the medium voltage VFD's would have to be replaced with new VDF's that would be a more costly and time consuming process. The medium voltage VFD's need to have this service completed on them to extend the life cycle of these VFD's. If the VFD's do not stay operational, they could fail resulting in an overflow. The resulting overflow would create an unsafe environment and a potential health hazard to the general public.

Award Total: \$715,916.00
Award Date: 11/2/21

PO 15912 Rush Print Company, LLC dba Rush Tees & Signs – Mask, Black, Individual Wrapped, COVID-19

On Wednesday, March 11, 2020, the Department of Health and Human Services confirmed the first cases of the COVID-19 virus within the geographic boundaries of Baltimore County, Maryland. In response to the confirmed case, Baltimore County Government began taking necessary action throughout all County agencies to combat the pandemic which includes the emergency purchase of goods and services to protect the health of County residents and minimize the spread of the virus.

As communicated by County Executive Olszewski during his March 12, 2020 press conference, the County will issue emergency procurements for soap, hand sanitizer, and other necessary materials and supplies, with a particular emphasis on jails, courts and other areas with large traffic flows and concentrations on vulnerable populations.

Due to time constraints and availability of supplies needed, no competitive bids would be or were solicited and failure to procure the emergency goods or services could immediately threaten the life, health and safety of vulnerable populations of the public, to include the elderly or persons with pre-existing health conditions or compromised immunity systems.

Award Total: \$94,800.00
Award Date: 11/2/21

PO 15940 C-F Properties Limited Liability Partnership – Facilities Rental, Health, COVID-19 Mass Vaccination

The recent authorization of Booster Shots, and anticipated approval of vaccinations for children ages 5-11, requires a large and easily accessible location for a vaccination clinic.

The Health Department will lease 177,000 square feet of the property formerly known as Sears White Marsh located at 8200 Perry Hall Blvd., Nottingham, MD 21236.

If the County is unable to secure a location large enough to conduct Mass Vaccinations, we risk higher volume of residents attempting to utilize our smaller sites causing disruptions in normal service. We will not be able to serve the same volume that we served with earlier clinic sites, which will lead to more people not being vaccinated.

Award Total: \$500,000.00
Award Date: 11/4/21

cc: J. Benjamin Jr.,
T. Bostwick
L. Smelkinson